



## **Dublin Circus Project & Dublin Circus Centre**

### **COVID-19 POLICY & PROCEDURE**

This policy has been developed in accordance with advice provided through the HSE and Department of Health and will be updated when and if this advice changes.

This policy is available and will be communicated to members, parents, staff and relevant stakeholders. Relevant staff know the requirements and have a clear understanding of their roles and responsibilities in relation to this policy.

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## **Policy Statement**

It is our aim to minimise the spread of infection for staff, circus members and the wider community through the implementation of controls which reduce the transmission and spread of germs. We aim to promote and maintain the health of circus members and staff through the control of infectious illnesses. There is an ongoing outbreak of a novel Coronavirus in China. Infections have been reported in other countries including that of the Republic of Ireland. This policy covers the Coronavirus and requires cooperation from members, parents, staff and management in its implementation.

## **Protecting Members, Children, and Staff from novel coronavirus 2019-nCoV**

1. Dublin Circus Project will practice and promote the regular washing of hands and the regular washing and wiping down of door handles and Circus equipment before and after use by members.
2. When coughing or sneezing we ask our members to cover their mouth and nose with a tissue and practice this ourselves as adults. We ask our members to throw the used tissue away into a closed bin and wash their hands. We will practice this ourselves and we will have tissues available. In the unlikely event we don't have tissues we will ask our members to cough into their flexed bent elbow.
3. We ask parents/members not to send children in/ attend if they have cold or flu symptoms.
4. We ask staff not to attend if they have cold and flu-like symptoms.



### **Exclusion**

*If within the last 14 days:*

the member or any member of the family has been in an affected area (refer to the HSE Website for up to date details)

*OR*

has been in contact with a person diagnosed with novel coronavirus

*OR*

has attended a healthcare facility in another country where patients with novel coronavirus are being treated

*AND*

has developed symptoms suggestive of acute respiratory illness

the Circus member, child or staff member should follow the most recent guidelines from the HSE including:

- Stay at home
- Not go out to public places
- Not attend the Dublin Circus Centre or our off-site classes
- Please phone your GP or emergency department for medical advice, rather than turning up in person
- Make sure that, when you phone, you mention your/child/young persons recent travel or exposure. These health services will arrange for them to get medical help

If we have any concerns regarding the health of a child/young person, member, or a staff member, DCP reserve the right to exclude users from our services and facility.

### **Contractors**

Any employee experiencing flu-like symptoms will be required to stay off work and not use our facility.



The health and wellbeing of our members and staff will always be at the forefront of each decision regarding this. Dublin Circus Project will follow the advice from the National Agency/HSE on all matters regarding travel and public events.

As the situation is changing on an on-going basis, Dublin Circus Project reserves the right to exclude anyone that they feel may threaten the health and wellbeing of children/young people and adults in the service. Dublin Circus Project' activities will be cancelled / postponed if required to ensure the containment of this virus and safety and wellbeing of our members and the wider community.

This policy will be updated as new and relevant information is available to us from the National Agency/HSE.